

**Duties & Responsibilities**  
**PROGRAM AREA COUNCIL MEMBER**  
(for general orientation purposes)

**Position Title**

(ANR, 4HYD, FCS, CED, HORT, FINE ARTS, etc.) Council Member

**Term of Appointment**

As designated by county program area council's constitution and bylaws

**Location/Number of Meetings**

As determined by county

**General Purposes**

The program area council is an organized body of volunteers who counsel with County Extension Agents and help identify community issues and program needs. Council members give support to develop, carry out, and evaluate non-formal educational programs that contribute to a county's social, environmental, and economic development.

**Purposes**

- Identify issues and opportunities that serve as a basis for Cooperative Extension Program in (ANR, 4HYD, FCS, CED) program areas by setting priorities and goals for the program Plan of Work through needs assessments and program design; program implementation; and program evaluation.
- Communicate and promote Extension (ANR, 4HYD, FCS, CED) programs to clientele, collaborating organizations, and stakeholders.
- Ensure a broad-based Extension program available to all citizens.
- Work cooperatively with the County Extension Council to address major county issues and program needs.

**Specific Functions**

Determined by the program area councils, their constitution and bylaws, and the council member job description.

**Qualifications**

Council members must be able to represent and establish rapport with current or potential clientele groups while at the same time seeing the broader picture of county and community needs. Members should be able to function in a group with good communication, critical thinking, and decision-making skills. Persons are sought who are visionary and can identify with emerging issues. An understanding of Cooperative Extension's mission and commitment to serve all is valuable.

**Cooperative  
Extension Service**

Agriculture and Natural Resources  
Family and Consumer Sciences  
4-H Youth Development  
Community and Economic Development

**MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT**

Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, age, veteran status, physical or mental disability or reprisal or retaliation for prior civil rights activity. Reasonable accommodation of disability may be available with prior notice. Program information may be made available in languages other than English. University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating. Lexington, KY 40506



Disabilities  
accommodated  
with prior notification.

Although members of the council are defined by various classifications for membership, it is expected when they meet with the council that they will represent multiple interests in their efforts to determine the best use of Extension's resources.

### **Benefits**

- Members will affect the lives and futures of individuals, communities, and the county as a whole.
- Members will develop personal working relationships with other community leaders and the Cooperative Extension staff.
- Members will enhance their own leadership and program development skills while contributing to the development of others.
- Members will gain satisfaction and fulfillment as they see progress in various program initiatives.
- Members will gain insight to other local county programs through local collaborations and to other University of Kentucky and Kentucky State University programs as well.
- Members will have the opportunity to experience Cooperative Extension trainings, forums, and workshops on leadership and volunteer programs.

### **Supervising Professional**

County Extension agent assigned to this program area.